

## JOB DESCRIPTION

<b>Title</b>	<b>Teacher</b>	<b>New</b>	2005
<b>Unit</b>	<b>CCEA</b>	<b>Revised</b>	02/10; 03/25
<b>FLSA</b>	<b>Exempt</b>	<b>Reviewed</b>	2021

## QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## MINIMUM REQUIREMENTS (EDUCATION/EXPERIENCE)

Bachelor's degree with an emphasis in Education or related field from an accredited educational institution. Basic computer skills required (i.e., ability to use email).

## LANGUAGE SKILLS

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to effectively present information to senior management, public groups, and school board.

## MATHEMATICAL SKILLS

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane geometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

## CERTIFICATE/LICENSE

Florida Teacher Certification

## REASONING ABILITY

Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with nonverbal symbolism (formulas, scientific equations, graphs, musical notes, etc.) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to sit, talk and hear; stand and walk; use hands to finger, handle, or feel; reach with hands and arms. The employee occasionally lifts and/or moves up to 25 pounds. Specific vision ability required by this job includes close vision, distance vision, and the ability to adjust focus. The employee shall be free of any alcohol or non-prescribed controlled substance while on duty. In addition, the employee shall be free of any substance, prescribed or otherwise, that impairs the employee's work performance or the safety of others while on duty.

## WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

## REPORTS TO

Principal

## GENERAL RESPONSIBILITIES

1. Fosters student achievement and development.
2. Responsible for carrying out the teaching assignment.
3. Works with and through team leaders or department chair in the education process.
4. Collaborates with colleagues for the purpose of improving instruction and student performance.
5. Communicates regularly with parents.
6. Adheres to the Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida and the district's code of ethics policy.

## SPECIFIC RESPONSIBILITIES

1. Communicates information to students.
2. Collaborates with peers during planning, data analysis, and instructional adjustments.
3. Develops and implements engaging lessons and designs authentic work for students.
4. Incorporates reading and writing strategies across all content areas.
5. Participates in the selection, adaptation, and/or development of instructional materials.
6. Integrates technology appropriately to enhance student learning and instructional delivery.
7. Remains current and knowledgeable about evidence-based practices related to teaching and learning.
8. Implements evidence-based instructional strategies.
9. Develops and administers formative and summative assessments to monitor student progress.
10. Analyzes and uses student performance data to inform instruction.
11. Participates in Professional Learning Communities (PLC), IEP meetings, RtI meetings, Problem-Solving Team meetings and other school-based meetings as assigned.
12. Maintains class records and individual student progress records.
13. Establishes classroom routines and procedures and implements effective classroom management.
14. Identifies causes of classroom behavior and works to correct it utilizing all available resources.
15. Demonstrates instructional and social skills which assist pupils' students in developing a positive self-concept.
16. Demonstrates teaching skills which assist pupils in developing positive values, attitudes, and behavior patterns.
17. Assists in maintaining inventory of instructional materials, supplies, equipment, and furniture.
18. Safeguards the health and safety of students.
19. Follows current safety procedures pertinent to specific subjects and/or activities (i.e., science labs, P.E. career, CTE).
20. Reports health and safety hazards.

21. Performs other duties as assigned